



SCAFFOLDING AND ACCESS

JADE House, Cullen, Beauparc, Navan Co. Meath

Ph: (041) 988 4790 Fax: (041) 988 4790 E-Mail: info@jadeindustrial.ie

Scaffold Brief

Please fill out the following 'Scaffold Brief'. This is required as per the current code of practice.

If you cannot give all of the information please call us in advance of our visit.

- Site location:

- Person in your organisation responsible for the 'safe use' of the scaffold: (Your scaffold Coordinator)

- Location of scaffold on site:

- Where can we view your site (SMP) Scaffold Management Plan?

- Is a scaffold design required? If so, please see our design brief. (your SMP will have criteria for design)

- Required use of scaffold (what works will be carried out)?

- Has the user prepared a Method Statement for their works? Where can we view this?

- Load class of scaffold (e.g. Load class 3 - general purpose – 2kN/m² - general building work including brickwork, window and mullion fixing, rendering and plastering see table 1 on our website extracted from TG20:08 and table A1 of code of practice for access and working scaffolds 2008).



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- Number of working levels required:

- Number of boarded levels required:

- Nature of plant to be used on the scaffold, if any:

- If the scaffold has a loading bay how will it be loaded? E.g. by crane, teleporter etc.

- What is the required load on the loading bay? Are there point loads, e.g. casters on trolleys or legs of stillages?

- Length and height of the scaffold:

- Does the scaffold require sheeting or debris netting?

- Has your permanent structure design team been consulted in relation to the imposed load of the scaffold on the permanent structure?

- Do the details of facade or roof finishes affect the tying of the scaffold? If yes, please make this information available. (consult your SMP)

- Nature, stability and bearing capacity of the supporting ground. Is the ground/slab capable of supporting the scaffold? (your PSDS should have this info)



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- Duration that the scaffold will be in use for:

- Approximate date that scaffold should be available for use:

- Is there a presence of any hidden hazards, with special attention to electrical hazards that might create unexpected risks to scaffold erectors and/or users?

- Do platforms need to be covered in plywood or a similar material?

- Are stairs or a ladder access, or both required?

Please note that this list is non-exhaustive and more information may be required depending on the nature of the project.